



Hayhoe Homes, a leading homebuilder and developer, is looking for a dynamic, positive and enthusiastic candidate to join our team as an **Architectural Technologist (Entry Level)**. This role will be based out of our head office in St. Thomas, Ontario and will be focused on projects throughout southwestern Ontario.

The primary role of the Architectural Technologist is to prepare and develop working drawings and building permit applications for new homes prior to construction. The Architectural Technologist also provides design and marketing support to the Sales & Custom Home teams.

Job and Employer Benefits:

- Full time position with competitive remuneration package
- Opportunity to work and learn at a high-quality home builder (Hayhoe Homes has won the Tarion Homeowner's Choice Award for large volume builders three years in a row).
- Job location in St. Thomas offers more cost-effective housing options for employees seeking to enter the home ownership market. Hayhoe Homes also offers discounts on home purchases to employees.
- Family owned and operated business with a mission to provide high quality service.
- Opportunity to advance from drafting into design of new home plans and architectural features for the successful applicant who demonstrates aptitude learning residential design.
- Opportunity to work on a variety of residential built forms, including single detached, semi-detached, and townhouse units.
- Employer will reimburse costs of BCIN testing if applicant is not yet BCIN qualified at commencement of employment.
- Participation in health benefits and group RRSP plan.
- Consideration for flexible working arrangements, subject to supervisor approval.

Duties:

The primary duties of the Architectural Technologist shall consist of, but are not limited to:

- Preparation of working drawings consisting of floor plans, elevations, sections, applicable details & notes for the purpose of customer review, building permit application & construction.
- Coordination of applicable structural engineering details, roof truss design, HVAC design & lot development plan for each assigned project.
- Completion of comprehensive building code evaluation for each project, including structural and building envelope detailing, spatial separation, fire protection, mechanical routing & efficiency.
- Coordination of building permit applications.
- Creation of new production models and/or options.
- Customization of existing models to meet customer requirements.
- Generation of new front elevations to assist in non-duplication of adjacent lots.
- Creation of custom plans in support of the Custom Homes Division.

Applicant Requirements:

The successful candidate will have the following qualifications:

- A three-year diploma in an architectural technology or related design discipline.
- Basic knowledge of the residential building market and construction industry in Ontario.
- Understanding of typical residential construction techniques and Part 9 of the OBC.
- BCIN certification (or successful completion within six months from date of hire) in at least General Legal, House and/or Small Buildings.
- Ability to follow established workflows thoroughly and accurately.
- Ability to schedule time effectively and manage multiple tasks and deadlines.
- Ability to perform with a high degree of accuracy with exceptional attention to detail.
- Must be an outgoing and professional individual who is comfortable meeting new people, working with a wide variety of team members, and being in unfamiliar situations.

Applicant Preferred Qualities:

The following qualifications are not required, but will be viewed as beneficial:

- Previous work experience in a drafting and/or architectural design related position at a residential construction firm in Ontario, with focus on preparation of technical working drawings.
- Previous work experience working with land surveyors, site & structural engineers, and truss & HVAC designers to compile a complete and thorough building permit application.
- A general understanding of job costing, planning & scheduling processes.
- Previous work experience in any aspect of new home construction.
- Knowledge of SoftPlan drafting software, either through educational courses or through employment experience. If the applicant has no experience with SoftPlan, knowledge of other forms of drafting software is sufficient. Experience in other drafting softwares is easily transferable to SoftPlan and Hayhoe Homes will assist in this transition training.

Interested candidates are requested to submit a resume and cover letter in confidence to the below contact at any time. In the cover letter, applicants should explain their interest in residential design. Applicants should also provide specifics as to how their experience and aptitudes meet the Applicant Requirements and Applicant Preferred Qualities.

Name: Julie Edwards, Accountant-HR Support

Email: julie.edwards@hayhoehomes.com

We are an equal opportunity employer. Only those considered for the position will be contacted.